
SALVATORE SALPIETRO

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sal@salpietro.com

PROJECT MANAGER – COORDINATOR INTERNATIONAL TECHNOLOGY PROFESSIONAL

Accomplished, self-motivated Project Manager and Team Leader with 10+ years experience in Information Technology with specific expertise in network administration. Comfortable and excels in international and multicultural settings. Skilled in directing multiple tasks effectively and mastering innovative software (PC/Mac). Successfully managed numerous IT-related projects including implementation and maintenance of LAN networks, proxy servers, technical support and training. Holds a degree in Social Sciences with international experience. Proven ability to effectively lead and work with a talented team, often in, but not limited to, systems repair, maintenance, and firewall administration. Record of accomplishment for successfully completing projects and increasing customer satisfaction. In-depth knowledge of web design, technical design, and instruction. Excellent verbal/oral communication and customer service skills blended with office managerial Skills. Technical familiarity with Visual Basic, Java Script, and C++.

U.S. and Italian (EU) Citizenship.

*Fluent in English & Italian
Conversant in Spanish, French, & German*

CORE KNOWLEDGE AREAS

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|----------------------------|-------------------------------|-------------------------------|
| › Project Development | › Network Administration | › Administrative Coordination |
| › Web Application & Design | › Technical Support | › Conflict Resolution |
| › International Expertise | › Staff Motivation / Training | › Team Leadership |
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PROFESSIONAL EXPERIENCE

UNIVERSITY OF CALIFORNIA, Rome, Italy 2007-2008

IT Specialist / IT Office Administrator

- Serves in a project management capacity by providing oversight to the information technology needs for the University of California study centers in Rome and in Siena.
- Performs network administration, resource development for student and faculty, development of website, email and database projects, and academic data management.
- Conducted other general office related tasks such as financial accounting and student and faculty support demonstrating flexibility in meeting the needs of a small staff.
- Significantly improved the website to include dynamic registration system and library database.
- Expanded the WiFi networks campus wide.
- Implemented the Online Language Placement system in collaboration with Siena Study Center.

PRIVATE IT CONSULTING PRACTICE, Rome, Italy 2003-Present (Special Projects)

IT Consultant (www.salpietro.com)

- Provides computer support as an English-speaking IT Consultant in Rome.
- Performs freelance work including simple laptop servicing, designs and implements wired and wireless networks, and consults with agencies on internet provision needs.
- Consulted with clients to include Penn State University, Richmond of London, CNN, U.S. Embassy, Australian Embassy, Fulbright Foundation Italy, King Sturge, and many other high-profile businesses and professionals.

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PROFESSIONAL EXPERIENCE (continued...)

THE AMERICAN UNIVERSITY OF ROME, Rome, Italy

2003-2007

Instructional Technology Technician

- Managed, maintained, and supported in-classroom A/V equipment, and the auditorium technical systems. Managed the IT and AV budget.
- Served as second-in-command of all IT, website, support and development needs.
- Prepared proposals to advance the University's technology offerings.
- Served as the Communications Department Technician, providing service and maintenance of film making equipment, photography darkroom, and Visual Media Lab.
- Trained students to use high-end video cameras and film editing equipment.
- Implemented the Upgrade Project to ensure all classrooms received modern instructional equipment.
- Designed and maintained the Visual Media Lab, serving communications courses.
- Managed the project to redesign the previous website to become a relevant tool.
- Provided supervision of IT Technician/Support, Audio/Visual Equipment Support, and Communications Department Technician.
- Conducted daily interaction and support for a diverse student and faculty providing quick resolution to IT problems.
- Implemented innovative systems such as centralized print station systems, and automatic methods for maintaining PC security.
- Designed, installed, and maintained the deployment and growth of campus Wireless Network systems.

BENCHMARK INTERNATIONAL, Lakewood, New Jersey

2003

CAD/CAM Programming Engineer

- Created AutoCAD drawings for customer service and pricing after receiving custom countertop information and job packets from the "Template Division" of a Benchmark Surfacing and Countertop company.
- Prepared data for the manufacturing process and arranged parts to fit onto prefabricated sheets to "puzzle" countertops together for fitting and fabrication.
- Created programs for the CNC machine to cut out parts, utilizing Router CIM Programming, resulting in innovative and unique job packets for each program.
- Developed creative solutions to enhance and improve department efficiency such as converting a hybrid manual/digital job processing procedure into a fully digital procedure improving accuracy and efficiency.

FUTURE OF HEALTH CARE, Barnegat, New Jersey

2002

Office Assistant/Technical Advisor

- Primary point of contact for office and clerical work and served as resident Technical Advisor.
- Repaired computers and serviced the network.
- Maintained the database system and implemented file formats to share with clientele.
- Designed multiple company websites and digital resources, LAN, and database layout.

BARNEGAT TECHNOLOGIES, LLC., Barnegat, New Jersey

2001-2002

On-Site/In-Shop Technician

- Provided on-site and in-shop network support, PC repairs, and troubleshooting while conducting one-on-one training sessions with business owner, clients, and senior citizens.
- Performed software configuration and administration of various operating systems.
- Conducted IT sales and customer service tasks.

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PROFESSIONAL EXPERIENCE (continued...)

ABBINGTON ASSOCIATES ENGINEERING, Freehold, New Jersey 1998-2001

Network Administrator/Computer Support/CAD Drafter

- Created, implemented, and maintained two Windows NT 4.0 servers, network and PC systems.
- Supported software and hardware maintenance upgrades.
- Maintained internet/email server and system, routers, hubs, switches, and large format network plotting/printing systems.
- Completed Civil Survey Computer Drafting with revisions, mark-ups and plot plans.
- Provided hardware and software support and repair for over 35 employees including, technical support and private instruction for employees.

COMPUTER SKILLS

Network & Internet Administration: Internet proxy server and firewall administration. Microsoft Office and Exchange internet/inter-office e-mail services. Set up and maintenance of TCP/IP, IPX/SPX, NETBeui, DHCP, peer-to-peer networks, file servers, MS BackOffice/Exchange, Switches, Hubs, DSL/Cable broadband, Data Backup/Recovery, accounts management, network security and virus protection.

Software: MS Office 2000-2007, Desktop publishing, HTML, notepad, CSS, XML, Adobe Photoshop, Macromedia Software (Fireworks, Flash), Web Development software (FrontPage 2000, HomeSite and Dreamweaver), Netscape/Internet Explorer, Visual Basic, AutoCAD

Platforms: Windows 3.11/95/NT/2000/XP/Vista, Windows NT-2003 Server and Workstation, MS Dos, Mac OS, general Unix knowledge

EDUCATION & CERTIFICATIONS

THOMAS EDISON STATE COLLEGE, Trenton, NJ
Bachelors Degree in Sociological Sciences / History

OCEAN COUNTY COLLEGE, Tom's River, NJ
Associates Degree in Computer Science *Deans List, 2003*

AMERICAN UNIVERSITY OF ROME, Italy
Anthropology and Literature Coursework, 2002/2004-2005

Participant: HARVARD National Model United Nations Conference, *Boston, February 2007*

CompTIA A+ Certified Computer Technician
 CompTIA Network+ Certified Network Technician
 CompTIA Internet+ Certified Internet Administrator

REFERENCES

Jeffrey Goldberg – Rome, Professor: jeffrey_m_goldberg@hotmail.com +39 06.5406160
 Bernhard Humpert – Rome, Ex-President, Pfizer Europe: bah.humpert@tiscali.it +39 335.1226924
 Parker Borg – Paris, U.S. Ambassador: borgs_pa@hotmail.com +39 06.85353939
 Carey Trevisan – New Jersey, Director of Admissions, Ocean College: +1 732.2550400
Others available on request

INTERESTS AND HOBBIES

Technology, Guitar, Songwriting, Digital Music Recording, Travel and Foreign Languages/Cultures